

PLANNING AND DEVELOPMENT SERVICES

PERMIT APPLICATION (NEW CONSTRUCTION) OR WATER NAVIGATION CONTROL AUTHORITY PERMIT

Application must be filled out **COMPLETELY** and signed by the owner, contractor or its authorized agent **BEFORE** processing can begin. Minimum two (2) sets of plans, three (3) sets if on well and/or septic [FBC Seventh Edition 2020]

To be completed by applicant – PLEASE PRINT CLEARLY:

Date _____ **Estimated Cost \$** _____ **Parcel ID** _____ - _____ - _____

Project Address: _____
(Street Address) (Apt/Suite/other) (City) (Zip)

Legal Description: Lot _____ Block _____ Subdivision _____

Metes & Bounds Name of Waterway _____ If a WNCA Permit select: General Major Minor

Check box if **Primary** contact

Contractor License Holder Name _____ License # _____

Business Name _____

Business Address _____
(Street Address) (Apt/Suite/Other) (City) (Zip)

Phone _____ Fax _____ E-Mail _____

Check box if **Primary** contact

Property Owner _____ Phone _____ E-mail _____

Mailing Address _____
(Street Address) (Apt/Suite/Other) (City) (Zip)

Check box if **Primary** contact

Architect/Engineer _____ License# _____

Business Address _____
(Street Address) (Apt/Suite/Other) (City) (Zip)

Phone _____ Fax _____ E-Mail _____

Check box if **Primary** contact

Agent/Other Contact _____ Phone _____ Fax _____

E-mail _____

Residential <input type="checkbox"/>	Commercial <input type="checkbox"/>	Number of Units _____	Number of Stories _____	Service Amperage _____
Water Source <input type="checkbox"/> Central <input type="checkbox"/> Well	Sewer Source <input type="checkbox"/> Central <input type="checkbox"/> Septic	Type of Gas <input type="checkbox"/> LP <input type="checkbox"/> Natural		
Number of extra jobsite copies _____	Shell Only <input type="checkbox"/>	Lawn Irrigation <input type="checkbox"/>		

Detailed Work Description - **If applying for re-roof, Roof Assembly Worksheet must be attached**

The Planning and Development Services Department is committed to providing excellent customer service. Please check here if it is ok for someone from the County to follow-up with you regarding your experience and how we can improve our service.

If applying for a COMMERCIAL PERMIT, please complete this section as well:

Current Business Use _____ **Proposed Business Use** _____

Environmental Permits and Reviews

Development of property in Sarasota County is subject to reviews for environmental protection as well as for public health, safety and welfare. There are regulations in the Sarasota County Code of Ordinances and Comprehensive Plan that may require an environmental review associated with the building permit, or even a separate environmental permit. Please read the guidance below and be sure to coordinate with Environmental Permitting if any of the noted conditions apply to your property.

Important: No clearing or site preparation should occur BEFORE the appropriate approval is granted.

An environmental review will be required if any of the following physical features are located on your property or if you wish to conduct any of the activities below.

- Shorelines (gulf or bay), creeks, lakes, ditches or canals.
- Dock and shoreline protection structures (e.g. seawall, rock revetment).
- Myakka River.
- Wetlands.
- Preservation / Conservation areas or conservation easement.
- Natural habitat (e.g. scrub, mesic hammock, coastal hammock).
- Protected wildlife species (e.g. bald eagle, Florida Scrub-jay, gopher tortoise).
- Trees, Grand Trees or Canopy roads.
- Cut down trees.
- Dig up the earth, create a pond, or other excavation, or place fill/stockpile on the property.

**To obtain additional Environmental Permitting information, call
(941) 861-5000 and ask for an Environmental Specialist.**

Air & Water Quality

Storage Tanks and Asbestos

To ensure that your permit application is processed quickly, please answer the following questions.

If any of the questions are answered yes, please contact Air & Water Quality through the County Call Center at (941) 861-5000 to obtain additional information pertaining to these activities.

- Does the activity involve Storage Tanks (excluding propane)? Yes No
- Does the activity involve the renovation or demolition of a commercial building? Yes No
- Does the activity involve the renovation or demolition of more than one residential building, or greater than 4 living units within a property? Yes No

State of Florida Permitting

If your project involves altering surface water flow a State of Florida Environmental Resource Permit may be required. For guidance and to determine whether or not you need a permit please visit the Department of Environmental Protection (DEP) website at: <http://www.dep.state.fl.us/water/wetlands/erphelp/index.htm>.

If stormwater will discharge from your construction site the work may require a National Pollutant Discharge Elimination System (NPDES) Generic Permit for Stormwater Discharge from Large and Small Construction Activities (often referred to as the NPDES Construction Generic Permit). For guidance and to determine whether or not you need a permit please visit the DEP website at: <http://www.dep.state.fl.us/water/stormwater/npdes/construction1.htm>.

If you will be dewatering, a permit may be required from the State of Florida. Please contact the DEP South District for guidance at (239) 344-5600.

PLANNING AND DEVELOPMENT SERVICES

1001 Sarasota Center Blvd., Sarasota, FL 34240 – (941)861-6678
 4000 S. Tamiami Trail, Rm. 122, Venice, FL 34293 – (941)861-3029

BUILDING AND/OR WNCA WORK PERMIT APPLICATION

Owner/Builder Disclosure Statement (Applies only if owner is acting as the contractor)

AUTOMATED TELEPHONE NUMBER FOR BOTH OFFICES: 941-861-6441

Requested and Attached or N/A

Owner/Builder Disclosure Statement is Required pursuant to Section 489.103(7), Florida Statutes

CONTRACTOR/AGENT/OWNER AFFIDAVIT

Application is hereby made to obtain a permit to the work and installation as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulation construction in this jurisdiction. I further certify that I have entered into a contact with the owner/agent of the subject property to make the specified improvements to, or perform the contracting at, the real property specified in this application. I have also made the owner/agent aware of the provisions of the Homebuyers Protection Act. I certify that all the foregoing information is accurate and that the work will be done in compliance with all applicable laws regulating construction and zoning. I acknowledge and accept responsibility for compliance with the correct Florida Building Code, regulations, and ordinances, as well as the payment of all legally constituted fees regarding this development application including but not limited to ALL REVIEW FEES AND PERMIT FEES. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS AND AIR CONDITIONERS, etc. NOTICE: In addition to the requirements for this permit, there may be additional restrictions to this property that may be found in the public records of the county or that may be required from other governmental entities such as water management district, state agencies or federal agencies.


OWNERS AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulation construction and zoning. I agree to allow any authorized employee of Sarasota County to enter upon the premises associated with this project for the purpose of ascertaining compliance with the terms and conditions of the application, or permit, and/or permit stipulations.

WARNING TO OWNERS: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENT TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.

The applicant by signature on this application certifies that he or she will deliver this statement to the person whose property is subject to attachment in accordance with the provisions of F.S. 713. The Right, Title and Interest of the person who has contracted for the improvement may be subject to attachment under the Construction Lien Law.


Under penalty of perjury, I hereby declare that I have completed the foregoing document and all document attached hereto and incorporated herein by reference and that all of the information contained therein is true and correct to the best of my knowledge.

I hereby acknowledge that I have read and understood the above affidavit on the 24th day of January, 2022.

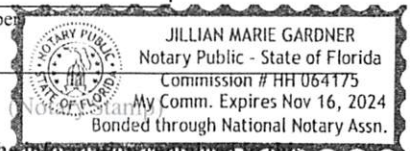
 Richard Scott Eason STATE OF FLORIDA
 (Signature of Owner, Contractor or its Authorized Agent) (Printed Name) COUNTY OF Manatee

Sworn to (or affirmed) and subscribed before me by means of physical presence or online notarization, this 24th day of January, 2022, by Richard Scott Eason, (name of person making statement)

Personally Known or Produced ID (Type of ID & Number)

Notary Signature:  Notary Name Printed: Jillian Gardner

Commission Number HH 064175



OWNER'S ELECTRONIC SUBMISSION STATEMENT: Under penalty of perjury, I declare that all the information contained in this building permit application is true and correct.

Print

Clear