

PLANNING AND DEVELOPMENT SERVICES

1001 Sarasota Center Blvd., Sarasota, FL 34240 – (941)861-6678
4000 S. Tamiami Trail, Rm. 122, Venice, FL 34293 – (941)861-3029

CONTRACTOR LICENSING CONTRACTOR REGISTRATION FORM

Please return this form to:

Sarasota County Planning and Development Services
Attn: Contractor Licensing
1001 Sarasota Center Blvd
Sarasota FL 34240

Alternately, you may fax this form to (941)861-6711 or email it to Licensing@scgov.net.

ATTENTION: THIS IS FOR STATE CERTIFIED CONTRACTORS ONLY.

Date: _____

New Registration **Updating File**

License Number: _____

License Holder's Name: _____

Business Name: _____

Mailing Address: _____

(All correspondence, mail, inspections notices, invoices will be sent to this address)

Phone: _____ Fax: _____ Cell: _____

License Holder's E-mail: _____

For contractor's wanting to pull permits online: Complete this registration first and then go to <https://building.scgov.net> and sign up for a web account under "Apply for a Web Account."

Please be sure to submit the following along with this application:

- Copy of the State Certified License
- Copy of liability insurance certificate with Sarasota County as certificate holder
- Copy of worker's comp or exemption certificate with Sarasota County as certificate holder
Notarized Agent Authorization Letter (if applicable)
- **Remember: The company name on the insurance certificates MUST match the name on DBPR's website**

You will not be contacted on completion of your account. Go to our website and search for your company listing under "Public Access" and "Query By Permit, People or Property" and search for your company name or license holder's name to see if it has been added.

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